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18.7.24

**GOVERNMENT OF ASSAM
HIGHER EDUCATION (TECHNICAL) DEPARTMENT
DISPUR ::: GUWAHATI – 6.**

**ORDERS BY THE GOVERNOR
NOTIFICATION**

Dated Dispur, the _____, 2024

eFile No. 292666/2: The Governor of Assam is hereby pleased to notify the re-constitution of the State Council for Technical Education (SCTE) with the following powers, functions, duties and responsibilities.

I. Composition of the State Council for Technical Education (SCTE)

The State Council for Technical Education (SCTE) shall consist of the following:

Sl. No.	Name & Designation	Designated as
1	The Hon'ble Minister, Education, Government of Assam	Chairman
2	Director of Technical Education, Assam	Member Secretary
3	The Principal Secretary, Higher (Technical) Education, Government of Assam	Member
4	Commissioner & Secretary to the Government of Assam, Finance Department	Member
5	Commissioner & Secretary to the Government of Assam, Planning and Development Department	Member
6	The Director of Secondary Education, Assam	Member
7	The Director of Industries, Assam	Member
8	The Director of Employment and Craftsmen Training, Assam	Member
9	The Director of Indian Institute of Technology, Assam	Member
10	The Director of National Institute of Technology, Silchar	Member

11	The Director of Geology and Mining, Govt. of Assam	Member
12	A representative from Gauhati University	Member
13	A representative from Dibrugarh University	Member
14	A representative from Assam Science and Technology University	Member
15	A representative from Assam Agricultural University	Member
16	A representative from the Eastern Regional Officer, All India Council for Technical Education (AICTE)	Member
17	A representative of National Institute of Technical Teachers Training and Research (NITTTR), Kolkata	Member
18	A representative from Institution of Engineers Assam, Guwahati	Member
19	A representative from Indian Society for Technical Education	Member
20	A representative from Board of Secondary Education, Assam	Member
21	A representative from Assam Higher Secondary Education Council	Member
22	The Managing Director or his representative of Assam Power Distribution Company Limited (APDCL)	Member
23	Two Principals of Engineering Colleges of Assam	Member(s)
24	Controller of Examinations, SCTE, DTE	Member
25	Two Principals of State Polytechnics of Assam	Member(s)
26	Representative from Oil Corporation Limited	Member
27	Representative from Oil India Limited	Member
28	Representative from Federation of Industries Commerce of North Eastern Region (NER)	Member

II. Powers and Functions

The Powers and Functions of the State Council for Technical Education (SCTE) are as under:

- i. To advise the State Government on matters relating to courses and standards of instruction in Diploma level Technical Institutions.
- ii. Introduction of diversified courses in diploma level.
- iii. Arrangements for examination and award of diploma and certificates/grade reports.
- iv. Preparation of textbooks and also preparation of text book in regional languages.
- v. Appointment of Boards/ Committees for various academic matters relating to Diploma and Certificates/ Admission test/ Counseling and admission.
- vi. Faculty development of Polytechnics and Junior Technical School.

III. Duties and Responsibilities

To achieve the above objectives, the State Council (SCTE) will have the following duties and responsibilities:

1. To advise the Government on the coordinated development of Technical Education in the State at diploma levels.
2. To work in liaison with Regional Committees of All India Council for Technical Education in formulation of schemes and to recommended additional facilities to be provided by establishment of new institutions and expansion of existing ones for improving diploma level Technical Education in the State.
3. To recognize or affiliate Government Polytechnic or Junior Technical School situated within Assam.
4. To specify educational and other qualification for admission of students to Engineering College, 3 years diploma in Polytechnics and Junior Technical Schools and the manner in which such studies are to be selected.
5. To revise/review the curriculum at the diploma level of various courses of study.
6. To formulate policy and conduct admission process of Polytechnics.
7. To conduct counseling and admission for Diploma in Engineering in Government Polytechnics of Assam and B. Tech. in Engineering Colleges of Assam.
8. To formulate guidelines for transfer of students as per AICTE norms.

9. To conduct counseling and admission for Lateral Entry into Diploma and B.Tech courses in Polytechnics and Engineering Colleges respectively.
10. To conduct admission and examination for Technical School Leaving Certificate [T.S.L.C].
11. To receive form fill-up fees, non-collegiate fees, back/retest fees, migration certificate fees in regard to various examinations conducted by the Council including mark sheet fees, certificate fees, transcript fees, duplicate grade report fees, registration card fees etc.
12. To advise faculty development and staff structure in Polytechnics and Junior Technical Schools.
13. Remuneration/ Honorarium to be paid to faculty & staff engaged for various examination and counseling conducted by SCTE such as diploma semester examination, Polytechnic Admission, Dr. Bhupen Hazarika Regional Govt. Film & Television Institute admission test etc. and any other test/examination.
14. To appoint the following committees and decide on any recommendations made by these committees:
 - i. Examination Committee: To frame rules and regulations for various examination approve syllabi, conduct examination, take disciplinary action for offences of students in examination hall and publication of results.
 - ii. Evaluation Committee: To visit institutions for the purposes of recognition, affiliation or for expansion, development and improvement and make recommendations.
 - iii. Curriculum Development Committee: To make-in depth studies about requirement of new courses, formulation/ revision/ modification of syllabi or to study any recommendations in respect of Technical Education.
 - iv. National Education Policy Cell (NEP CELL): To decide the eligibility criteria at various entry and exit level of Diploma and any other relevant matter pertaining to NEP.
 - v. A committee will be formed for monitoring of AISHE database and AICTE approval of intake of all Polytechnics of Assam.
15. The tenure of office of the non-official members will be 3-years. All casual vacancies among the members (other than ex-officio members) shall be filled in consultation with authority or body who nominated or elected the member whose place is vacated and the person appointed to a casual vacancy shall be place he fills would have been the member.
16. The non-official members will draw travelling allowances for attending the meeting of the council at the rates prescribed by the Government.

17. The meeting of the council should generally be held twice in a year. Emergency meeting may be held at any time with the approval of the Chairman.
18. Nine (9) [1/3rd of the Total Members] will form a quorum.
19. The Office of the Council will be at Guwahati.
20. Notice of the General meeting shall be posted to all the members at least 5 days before the date of the meeting under certificate of posting.

Signed by

Bivash Modi

Date: 15-07-2024 12:25:24

Secretary to the Govt. of Assam
Higher Education Department.

Memo eFile No. 292666/2-A

Dated Dispur, the _____, 2024

Copy to:-

1. P.P.S to Hon'ble Chief Minister, Assam for kind appraisal of Hon'ble Chief Minister.
2. The Secretary to the Govt. of Assam, Higher Education Department.
3. The Director of Technical Education, Assam for information and wide circulation.
4. P.S. to Hon'ble Minister of Education, Assam for kind appraisal of Hon'ble Minister.
5. P.A. to Secretary, Higher Education Department.

By order etc.,

**Signed by Rita Boruah
Saikia**

Date: 15-07-2024 13:46:18

Deputy Secretary to the Govt. of Assam
Higher Education Department.